



**Notice of meeting of
Learning & Culture Overview & Scrutiny Committee**

To: Councillors Reid (Chair), Cunningham-Cross (Vice-Chair), Brooks, Fitzpatrick, Jeffries, Levene, Taylor and Watson

Date: Tuesday, 21 June 2011

Time: 5.30 pm

Venue: The Guildhall, York
(this meeting was originally going to be held at Explore York)

AGENDA

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda or any other general interests they might have within the remit of the Committee.

2. Minutes (Pages 3 - 6)

To approve and sign the minutes of the meeting held on 9 March 2011.

3. Public Participation

At this point in the meeting, members of the public who have registered their wish to speak on an item on the agenda or an issue within the committee's remit can do so.

Anyone who wishes to register or who requires further information is requested to contact the Democracy Officer for this meeting, details of whom are listed at the foot of this agenda.

The deadline for registering to speak is 5.00pm the working day before the meeting, in this case **5.00pm on Monday 20 June 2011**.

4. Introduction to Committee Remit & Terms of Reference (Pages 7 - 18)

This report highlights this Council's current structure for the provision of the Overview and Scrutiny function and the resources available to support it and also details the agreed terms of reference for the individual Overview & Scrutiny Committees.

5. Presentations by Senior Officers on ongoing work within directorates and future planned work

Senior officers will give presentations on the ongoing work within their directorates and inform Committee Members of future planned work.

6. Learning and Culture Overview and Scrutiny (Pages 19 - 28)
Committee Draft Workplan 2011-12

Members are asked to consider the Committee's workplan for the 2011-12 municipal year.

7. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email catherine.clarke@york.gov.uk and louise.cook@york.gov.uk

(If contacting by email, please send to both Democracy officers named above).

For more information about any of the following please contact the Democracy Officers responsible for servicing this meeting, as listed above.

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

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- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Cabinet to Account

The majority of councillors are not appointed to the Cabinet (39 out of 47). Any 3 non-Cabinet councillors can 'call-in' an item of business from a published Cabinet (or Cabinet Member Decision Session) agenda. The Cabinet will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Cabinet meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	LEARNING & CULTURE OVERVIEW & SCRUTINY COMMITTEE
DATE	9 MARCH 2011
PRESENT	COUNCILLORS POTTER, LOOKER (CHAIR), BROOKS (VICE-CHAIR), ASPDEN, CRISP, TAYLOR AND WAUDBY
APOLOGIES	COUNCILLORS HOGG AND MR W SCHOFIELD
IN ATTENDANCE	COUNCILLOR RUNCIMAN

36. DECLARATIONS OF INTEREST

At this point in the meeting Members were asked to declare any personal or prejudicial interests they might have in the business on the agenda or any other general interests they might have within the remit of the Committee, other than those already listed in the agenda papers. No additional interests were declared.

37. MINUTES

RESOLVED: That the minutes of the meeting of the Learning and Culture Overview and Scrutiny Committee held on 26 January 2011 be approved and signed by the Chair as a correct record.

38. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

39. 2010-11 THIRD QUARTER MONITORING REPORT - FINANCE AND PERFORMANCE IN CHILDREN AND YOUNG PEOPLE'S SERVICES AND LIFELONG LEARNING AND CULTURE

Members received a report which analysed the latest performance for 2010 -11 and forecasted the outturn position by reference to the service plan, the budget and the performance indicators for all of the relevant services falling under the responsibility of the Director of Adults, Children and Education and the Director of Communities and Neighbourhoods.

The Principal Accountant and Assistant Director (Lifelong Learning and Culture) provided the Committee with an update on the financial situation at quarter 3. They advised the Committee that the Adults, Children and

Education directorate had managed to bring what had been a considerable overspend in the Children & Young People's Services General Fund budgets of over £400k at Quarter 2 down to a relatively small overspend of only £33k this quarter and explained how this had been achieved. However they stressed that pressures remain within the directorate, including maintaining current staffing levels in children's social care and the pressure on home to school transport budgets, and they explained how these pressures would be managed.

Officers also reported that Communities and Neighbourhoods were predicting continued financial pressures within Lifelong Learning and Culture due to significant shortfalls in the directorate's income generating services specifically the Performing Arts Service, Adult Education Service and Library Service as well as other pressures within the directorate and explained how these pressures were being addressed.

With regard to performance indicators, the Director of Adults, Children and Education provided an update on performance indications covering children's social care, educational achievement and cultural services and stated that York now has one of the lowest numbers of young people who are not in employment, education or training (NEET) in northern England, that teenage pregnancy rates in York are the lowest in the city for 10 years and that re-offending rates of young offenders have been reduced. Officers responded to queries raised by Members on specific issues contained in the report.

Members acknowledged that changes would be taking place to the music service which would offer whole class teaching with effect from September 2011 and asked to receive a report in the new civic year on the new music service and how it would operate in the future.

RESOVLED: (i) That the report be noted.
(ii) That a report on the new arrangements for the music service be presented to the committee in the new civic year.

REASON: (i) To update the committee on the latest finance and performance position for 2010 –11.
(ii) In order that Members are aware of the changes taking place within the music service.

40. ATTENDANCE OF EXECUTIVE MEMBER FOR CHILDREN & YOUNG PEOPLE'S SERVICES

Members received an update from the Executive Member for Children and Young People's Services on the work taking place within her remit.

She provided Members with an update on the following areas of work which she had been involved in over the past year and informed them of forthcoming projects within her portfolio area.

- Looked after Children.
- Changes to schools
- Youth Services
- Work of Education Psychology Team
- Safeguarding Review
- School Inspections
- Education Bill and Green Papers
- School Admissions
- Post 16 curriculum
- Lowering of school entry age

The Chair thanked the Executive Member for attending the meeting and providing Members with an update. The Executive Member passed on her thanks for the hard work and support of all staff who have been involved in work within her remit.

RESOLVED: That the update from the Executive Member for Children and Young People's Services be noted.

REASON: In order that the Committee is kept informed on work within the remit of the Executive Member for Children and Young People's Services so that Members can make a contribution to this portfolio area.

41. A PRESENTATION ON DELIVERING YOUTH WORK IN YORK 2011/12 AND BEYOND

Members received a presentation from new Head of Integrated Youth Support Services and the Assistant Director (integrated Commissioning) on delivering youth work in York. The aim of the presentation was to provide them with an indication of how youth work could be provided in the light of the Council's budget for youth work in 2011-12 and beyond.

Members were advised that Young People's Services and the Youth Offending Team had now merged to form one service, with a single head of service (Head of Integrated Youth Support Services) already in post.

Officers advised that a review of the new merged service would be undertaken in light of the forthcoming year's budget but that this would also look more strategically to how the service would operate in 2-3 years time. They provided Members with an overview of how the individual services could be organised and looked at what role the Council would play in youth support services, stating that this was likely to be more of a commissioning role rather than as a provider. They explained that three options were being developed for the future of the service, each of them distinct but feasible, and that these models would be developed by end of March and would provide material with which to engage with stakeholders. He

announced that the service would officially be re-launched in September 2011 and made Members aware that this was a tight deadline to work towards.

The Director of Adults, Children and Education offered keep Members updated as the review progressed, particularly with regard to what would be the future council "offer" to young people.

RESOLVED: (i) That the presentation be noted and Members comments be taken into consideration.

(ii) That Members be presented with a further report on the progress of the review at a future meeting.

REASON: In order to progress the work of the Committee.

42. LEARNING AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE WORKPLAN 2010-11 AND DRAFT WORKPLAN FOR 2011-12

Members were presented with the workplan for the remainder of the current civic year and a draft workplan for the 2011-12 civic year.

In respect of the current workplan, Members noted that there was no further work to complete before the end of this civic year.

With regard to the draft workplan for the forthcoming civic year, the Democratic Services Manager advised Members that Scrutiny Management Committee (SMC) had considered a further report at its meeting in February regarding developing scrutiny within the Council and it had been suggested that scrutiny chairs liaise with the relevant Executive Members and lead officers at the beginning of the civic year to help inform the committees' workplans.

The Chair acknowledged that scrutiny should support and inform the Council's strategic plan and Members noted the need to identify areas where value could be added by scrutiny members looking at them. As an example she suggested the increase in the age of participation would be an interesting subject which this committee could have a discussion on as well as other areas within the Council which are changing dramatically.

As discussed earlier in the meeting (Minute 39 refers), the Director of Adults, Children and Education suggested that he provide a report on how the new music service was progressing during 2011-12.

RESOLVED: That the draft workplan for 2011-12 be noted with the above additions.

REASON: To progress the work of the Committee.

Councillor J Looker, Chair
[The meeting started at 5.00 pm and finished at 7.00 pm].



Learning & Culture Overview & Scrutiny Committee

21 June 2011

Report of the Assistant Director, Governance & ITT

Arrangements for Overview & Scrutiny in York

Summary

1. This report highlights this Council's current structure for the provision of the Overview and Scrutiny function and the resources available to support it. It also details the agreed terms of reference for the individual Overview & Scrutiny Committees.

Background

2. At Full Council in April 2009 Members revised the Overview & Scrutiny function in York which resulted in the formation of the following Overview & Scrutiny Committees:
 - Scrutiny Management Committee
 - Effective Organisation
 - Economic & City Development
 - Learning & Culture
 - Community Safety
 - Health

Consultation

3. This report is for information only. No specific consultation has taken place on this report, it simply sets out the existing structure and support for scrutiny in York.

Terms of Reference & Common Functions

Scrutiny Management Committee (SMC)

4. This Committee oversees and co-ordinates the Overview & Scrutiny function, including:
 - Allocating responsibility for issues which fall between more than one Overview & Scrutiny Committee
 - Periodically reviewing the Overview and Scrutiny procedures to ensure that the function is operating effectively and recommending any constitutional changes, to Council
 - Providing an annual report to Full Council

- Recommending to the Cabinet a budget for scrutiny and thereafter exercising overall responsibility for the finance made available to scrutiny.
5. In Addition, SMC can:
- Advise the Cabinet on the development of the Sustainable Corporate Strategy and monitoring its overall delivery
 - Receive bi-annual feedback through reports or otherwise as appropriate, from the Overview & Scrutiny Committees on progress against their workplans
 - Receive periodical progress reports, as appropriate, on particular scrutiny reviews.
 - Consider and comment on any final reports arising from completed reviews produced by the Scrutiny Committees, prior to their submission to the Cabinet
 - Consider any decision “called in” for scrutiny in accordance with the Scrutiny Procedure Rules as set out in Part 4 of the Council’s Constitution.
 - Exercise the powers of an Overview & Scrutiny Committee under section 21 of the Local Government Act 2000

Standing Overview & Scrutiny Committees

6. Each of the five standing Overview & Scrutiny Committees has its own individual remit (as detailed below), and in carrying out their remit each must ensure their work promotes inclusiveness and sustainability.
7. Effective Organisation Overview & Scrutiny Committee
This Committee is responsible for monitoring the performance of the following Council service plan areas through regular performance monitoring reports:
- | | |
|------------------------------|-----------------------------------|
| • Audit & Risk Management | • Human Resources & Directorate |
| • Strategic Finance | HR Services |
| • IT&T | • Performance & Improvements |
| • Public Services | • Resources & Business |
| • Property Services | Management |
| • Policy & Development | • Business Support Services |
| • Civic Democratic & Legal | • Corporate Services |
| Services | • Directorate Financial Services |
| • Marketing & Communications | • Management Information Services |
8. This Committee is also responsible for promoting a culture of continuous improvement in all services, and monitoring efficiency across organisational / service boundaries to promote a seamless approach to service delivery, with the user as a central focus.
9. Economic & City Development Overview & Scrutiny Committee
This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports:

- Economic Development
- Planning
- City Development & Transport
- Housing Landlord & Housing General

10. Learning & Culture Overview & Scrutiny Committee

This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports

- Early Years
- Schools & Communities
- Education Development Services
- School Governance Service
- Special Educational Needs
- Adult Education
- Access
- Education Planning & Resources
- Young People's Service
- Arts & Cultural Services
- Libraries & Heritage Services
- Parks & Open Spaces
- Sports & Active Leisure

11. Community Safety Overview & Scrutiny Committee

This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports:

- Safer City
- Waste Management Strategy (Client)
- Environmental Health & Trading Standards
- Street Scene
- Cleansing Services
- Licensing & Regulation
- Waste Collection Services
- Building Cleaning Services
- Highways Maintenance Services
- Street Environment
- Bereavement Services
- Youth Offending Team

12. In addition, the Community Safety Overview & Scrutiny Committee is also responsible for the discharge of the functions conferred on the Council by sections 19 & 20 of the Police & Justice Act 2006, in relation to the scrutiny of community safety issues, the Police and the work of the local Crime and Disorder Reduction Partnership (CDRP) made up of the following community safety partners:

- The Local Authority
- The Police Force
- The Police Authority
- The Fire and Rescue Authority
- The Primary Care Trust

13. Health Overview & Scrutiny Committee

This Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports

- Adults i.e. older people and adults with Physical Disabilities & Sensory Impairments
- Adults Mental Health
- Adults Learning Disability

14. In addition, the Health Overview & Scrutiny Committee is also responsible for:

- (a) The discharge of the health and scrutiny functions conferred on the Council by the Local Government Act 2000
- (b) Undertaking all of the Council's statutory functions in accordance with section 7 of the Health and Social Care Act 2001, NHS Reformed & Health Care Professional Act 2002, and section 244 of the National Health Service Act 2006 and associated regulations, including appointing members, from within the membership of the Committee, to any joint Overview and Scrutiny Committees with other local authorities, as directed under the National Health Service Act 2006.
- (c) Reviewing and scrutinising the impact of the services and policies of key partners on the health of the City's population
- (d) Reviewing arrangements made by the Council and local NHS bodies for public health within the City
- (e) Making reports and recommendations to the local NHS body or other local providers of services and to evaluate and review the effectiveness of its reports and recommendations
- (f) Delegating functions of Overview and Scrutiny of health to another Local Authority Committee
- (g) Reporting to the Secretary of State of Health when:
 - i. Concerned that consultation on substantial variation or development of service has been inadequate
 - ii. It considers that the proposals are not in the interests of the health service

Standing Overview & Scrutiny Committees - Common Functions

15. In exercising the powers of an Overview and Scrutiny Committee under section 21 of the Local Government Act 2000, the five Overview & Scrutiny Committees shown above have the following common functions:
 - Maintain an annual work programme and ensure the efficient use of resources
 - Report to the SMC on a bi-annual basis on their contribution to their work programme.
 - Review any issue that it considers appropriate or any matter referred to it by the Cabinet, SMC or Council and report back to the body that referred the matter.
 - Identify aspects of the Council's operation and delivery of services, and/or those of the relevant Council's statutory partners, suitable for an efficiency review (a full list of statutory partners is shown at Annex A)
 - Carry out efficiency reviews or set up a Task Group from within their membership to conduct a review on their behalf.
 - Scrutinise issues identified from the Cabinet's Forward Plan, prior to a decision being made.
 - Receive Cabinet Member reports relating to their portfolio, associated priorities & service performance.

- Scrutinise the services provided to residents of York by other service providers, as appropriate.
- Comment on the annual budget proposals and elements of the Corporate Strategy.
- Make final or interim recommendations to the Cabinet and/or Council
- Report any final or interim recommendations to SMC, if requested
- Monitor the Council's financial performance during the year.
- Monitor progress on the relevant Council Priorities and advise on potential future priorities.
- Initiate, develop and review relevant policies and advise the Cabinet about the proposed Policy Framework as it relates to their service plan areas
- Support the achievement of the relevant 'Local Area Agreement' priority targets

Roles Within Overview & Scrutiny Committees

16. Members of the Overview & Scrutiny Committees can:

- Meet on a regular basis
- Prepare for meetings and visits by reading briefing papers and preparing any questions for witnesses
- Formulate and agree an annual work plan for their Committee, in consultation with the relevant Scrutiny Officer
- Discuss and decide on the remit and scope of each scrutiny review they undertake
- Contribute to discussions as community representatives but without a political agenda
- Develop each review through constructive debate
- Participate as fully in Scrutiny reviews as their time commitments will allow – e.g. by attending site visits and taking part in smaller task groups
- Make recommendations based on their deliberations and information received
- Take ownership of their final reports and any recommendations, and work with the Scrutiny Officer on their production
- Monitor Scrutiny recommendations approved by the Cabinet to see how they are being implemented
- Identify items on Cabinet Forward Plan for potential consideration by the Committee
- Treat officers, witnesses and other members with respect and consideration

17. Chairs of Overview & Scrutiny Committees - in addition to their member role, each Chair is responsible for:

- Providing leadership and direction
- Working with the Scrutiny Officer to decide how each meeting will be run and agree the agenda
- Working with the Scrutiny Officer and senior officers to ensure an effective exchange of information
- Ensuring an appropriate timescale is agreed for a review, taking into account the Scrutiny team's workload

- Ensuring everyone gets the opportunity to contribute and that they are heard and considered
- Ensuring that officers and witnesses are introduced to the Committee and that they are always treated with respect and consideration
- Working with the Scrutiny Officer on the production of any final reports
- Presenting the final report and recommendations to the Cabinet

18. Vice Chairs perform the Chair's role in their absence. They are also invited to attend Chair's briefing sessions.

19. Statutory & Non-statutory Co-optees:

Statutory

- Required for the Learning & Culture Scrutiny Committee, to represent parents and religious groups
- Participate fully within the Scrutiny work as a member of the Committee (see member's role) and vote on issues within the remit of a review
- Provide advice and information to the Committee based on their specific skill, knowledge or expertise

Non-statutory

- Invited by a Committee to provide advice and information based on their specific skill, knowledge or expertise, either on a permanent basis or for the duration of a review.
- Participate as a member of the Committee would do, but cannot take part in a vote if one is held during a meeting

Officer Roles Supporting Overview & Scrutiny

20. The work of the Overview & Scrutiny Committees is supported by officers in a number of ways:

21. The Scrutiny Services Team

- Facilitate and support SMC and the Overview & Scrutiny Committees, and organise events and meetings
- Support the SMC in reviewing and improving the Overview & Scrutiny function
- Work with individual Committees to develop their annual work plans, and with SMC to co-ordinate the overall scrutiny function
- Provide independent and impartial advice to Councillors
- Carry out research and gather information as directed by the Committees
- Provide a link between the Committees, senior officers of the council and external witnesses, inviting them to meetings and supporting them throughout the scrutiny process to ensure an effective exchange of information
- Liaise and consult with residents, partnerships and other external parties on behalf of the Committees
- Draft final reports in close consultation with the Chairs of the Committees
- Forward reports and agenda items to the appropriate Democracy Officer on time so these can be published

- Stay up to date with new developments in Scrutiny legislation and implement changes as necessary
22. Lead Officers
- Provide support and expertise to an Overview & Scrutiny Committee
 - Assist in developing the Committee's work plan and assist in identification of appropriate review topics
 - Ensure resources are made available to the Committee and Scrutiny Officer
 - Attend chair's briefings and scrutiny meetings as required
 - Comment upon the feasibility of scrutinising requested topics
 - Assist Chairs/Scrutiny Officers in the presentation of final reports to Cabinet
 - Champion the role of Scrutiny within their Directorate Management Teams (DMTs) and also will Cabinet Members
 - Provide a link with Directorates ensuring the work of Overview & Scrutiny is supported
23. Directors/Assistant Directors
- Work with the Scrutiny Officer, Chair and senior officers to consider the requirements of a scrutiny review
 - Provide written and/or verbal information to a Committee relevant to a topic under review
 - Work with the scrutiny officer and Technical Officers to ensure an effective exchange of information
 - Attend Scrutiny meetings to offer evidence as a witness when requested
24. Democracy Officers
- Provide constitutional advice at scrutiny meetings or to Scrutiny Officers and councillors when required
 - Timetable meetings in consultation with Committee members
 - Book meeting rooms and cancel bookings when necessary
 - Receive reports and compile agenda for meetings, publish and circulate within the legal deadlines
 - Write Minutes of overview & scrutiny meetings, consult with Scrutiny Officer afterwards and get Minutes signed off by the Chair of the Committee
 - Provide a registration facility for members of the public wishing to speak at scrutiny meetings

Work Planning

25. Each of the five Overview & Scrutiny Committees will produce and maintain an annual work plan. This will appear on the agenda for each meeting, and will show the different stages of any ongoing reviews and the scheduled dates for receiving the following:
- Performance and Finance Monitoring Reports
 - Reports from Local Strategic Partners
 - Updates from Cabinet Members
 - Updates on the implementation of recommendations arising from previous scrutiny reviews.

Corporate Strategy 2009/2012

26. The Council's Corporate Strategy was revised for 2009-12, to align it with the Local Area Agreement (LAA). The new Overview & Scrutiny Committees are designed to be cross-cutting across Directorates and each is based on an individual LAA theme i.e.

Effective Organisation – to be a modern Council with high standards and values and a great place to work

Thriving City – to support York's successful economy to make sure employment rates stay high and that local people benefit from new job opportunities

Safer City – for York to have low crime rates and be recognised for its safety record

City of Culture & Learning City – to inspire residents and visitors to free their creative talents and make York the most active city in the country, and that local people have access to world-class education, training facilities and provision

Healthy City – for residents to enjoy long, healthy and independent lives

27. In addition, each of the above named Overview & Scrutiny Committees is responsible for ensuring their work promotes inclusiveness and sustainability which are the final two themes of the Corporate Strategy

Implications

28. There are no known Legal, HR, Finance, Equalities, Crime & Disorder, Property or Other implications associated with the recommendation in this report.

Risk Management

29. There are no known risks, associated with the recommendation in this report.

Recommendations

30. Members are asked to note the contents of this report

Reason: To inform Members of scrutiny arrangements

Contact Details

Author:

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Ext. 2063

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Andrew Docherty
Assistant Director, Governance & ITT
Ext 1004

Dawn Steel
Democratic Services Manager
Ext. 1030

Report Approved

Date

9 March 2011

Wards Affected:

All

For further information please contact the author of the report

Background Papers: N/A

Annex A – List of the Council's Statutory Partners

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Statutory Partners of the Council

The public service providers covered by the duty to co-operate with the Council's Overview & Scrutiny Committees are:

Chief Officer of Police
Police Authority
Local Probation Boards
Youth Offending Teams
Primary Care Trusts
NHS Foundation Trusts
NHS Health Trusts
The Learning Skills Council in England
Jobcentre Plus
Health and Safety Executive
Fire & Rescue Authorities
Metropolitan Passenger Transport Authorities
The Highways Agency
The Environment Agency
Natural England
Regional Development Agencies
National Park Authorities
The Broads Authority
Joint Waste Disposal Authorities

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Learning & Culture Overview & Scrutiny Committee

21 June 2011

Report of the Assistant Director, Governance & ITT

Draft Work Plan for 2011/2012

Summary

1. This report presents the Committee's draft work plan for the forthcoming year and asks Members to consider any additions and/or amendments they may wish to make to it. The draft work plan is attached at Annex A to this report.

Background

2. At the beginning of each municipal year, each Overview & Scrutiny Committee is asked to formulate its workplan for the coming year. The work plan is an ongoing and fluid document that the Committee can amend throughout the year to allow for the inclusion of and pertinent issues arising relevant to the committee's specific remit. It also contains a number of items that are provided on a regular cycle. This ongoing work is briefly explained in the paragraphs below:

Ongoing Work

3. Year End Outturn Reports and Quarterly Monitoring Reports
These regular reports allow Members to monitor the financial performance of the Council throughout the year and can be used to identify potential areas for review.
4. Reports from the Leader and Cabinet Members
Once/twice a year the relevant Cabinet Members and/or Leader are invited to attend a meeting of the Overview & Scrutiny Committee to discuss their priorities and challenges for the year ahead. This usually takes the form of a verbal report but some Cabinet Members may choose to submit a written report. The Committee can choose to invite the Cabinet Member to attend more frequently should they wish to do so.
5. Recommendations Arising from Previous Scrutiny Reviews
Once a scrutiny review is complete the final report is presented to the Cabinet and they are asked to approve the arising recommendations. They will instruct officers to implement all of the approved recommendations as soon as possible. Scrutiny Committees monitor their implementation, usually on a six-month rolling basis and sign off the recommendations once they have been adequately achieved.

Identifying Suitable Topics for Future Scrutiny Review

6. In order to highlight to this Committee possible suitable topics for scrutiny review in this coming municipal year, the relevant Cabinet Members have been invited to attend the next meeting to discuss their priorities for the year. At this meeting you will already have heard from Senior Officers about ongoing and planned work within Directorates (relevant to the remit of this Committee).
8. In addition, following a recent Joint Strategic Needs Assessment (JSNA) the recommendations arising which fall within the remit of this Committee, have been provided at Annex B for your information. The JSNA is a process that identifies current and future health and well being needs of a local population, informing the priorities and targets and leading to shared commissioning priorities aimed at improving outcomes and reducing health inequalities.
9. Finally, the Scrutiny Services Team have been informed of a number of possible topics which Councillors are considering submitting. Once received, any relevant to the remit of this committee will need to be considered alongside the information provided by the Cabinet Members and/or senior officers, when agreeing priorities for this year's annual workplan.
10. Outside of this forward planning, other pertinent issues received throughout the year will need to be considered as and when they arise, and where appropriate the Committee may be asked to revise their workplan accordingly.

Consultation

11. The Scrutiny Officer will be in attendance at the meeting and will be happy to answer any questions Members may have on any of the items currently shown on the draft workplan. Members will also have the opportunity, to discuss potential items for the work plan and potential topics for review with those senior officers present at this meeting, the Lead Officer allocated to this Committee and the Scrutiny Officer.

Analysis

12. At this stage, to progress the population of the workplan, the Committee are asked only to identify a number of broad subjects for possible scrutiny review. The scrutiny officer together with relevant officers, will then carry out some research, and gather evidence in order to provide detailed information on each topic at a future meeting. The Committee will then be asked to identify resulting specific problems and issues, or areas of associated policy development which they would like to focus any scrutiny review on, and to prioritise their work on any agreed topics. These informed choices for reviews will then be programmed into the draft workplan.

Options

13. Members are asked to consider the draft work plan and make any amendments/additions they feel necessary. They may also choose at this stage to identify any possible topics for in depth consideration at a future meeting, in order to agree the committee's workplan for 2011/2012.

Corporate Strategy

14. The work of this Committee relates to the 'Learning City' theme of the Corporate Strategy 2009/2012.

Implications

15. There are no known financial, human resources, legal or other implications associated with the recommendations within this report. Any implications arising from reviews will be addressed within reports associated with the individual review.

Risk Management

16. In compliance with the Council's risk management strategy there are no known risks associated with the recommendations within this report.

Recommendations

17. Members are requested to consider the draft work plan for 2011/2012 and identify any broad topics they would like to detailed information on.

Reason: In order to provide the Committee with a work programme for future meetings.

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Report Approved Date 8 June 2011

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

None

Annexes:

Annex A Work plan

Annex B Recommendations arising from the most recent JSNA

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Learning & Culture Overview & Scrutiny Committee Work Plan 2011-12

Meeting Date	Work Programme
21 June 2011 @ 5:30pm	<ol style="list-style-type: none"> 1. Introduction to Committee Remit & Terms of Reference 2. Presentations by Senior Officers on ongoing work within directorates & future planned work 3. Report on Draft Workplan for 2011-12
13 July 2011 @ 5pm	<ol style="list-style-type: none"> 1. Attendance of Executive Members to discuss their priorities and challenges for this municipal year 2. York Theatre Royal – Service Level Agreement Performance Update Report (Liz Wilson to Attend) 3. 2010-11 Year End Outturn Report <p><u>For information Only</u></p> <ol style="list-style-type: none"> 4. York Museums Trust Partnership Delivery Plan – Performance Update Report 5. Workplan
28 Sept 2011 @ 5pm	<ol style="list-style-type: none"> 1. First Quarter Monitoring Report 2. Update Report on implementation of recommendations arising from previously completed reviews 3. Workplan
7 Dec 2011 @ 5pm	<ol style="list-style-type: none"> 1. Second Quarter Monitoring Report 2. York Museums Trust Partnership Delivery Plan – Performance Update Report (Janet Barnes to Attend) <p><u>For Information Only</u></p> <ol style="list-style-type: none"> 3. York Theatre Royal – Service Level Agreement Performance Update Report 4. Workplan
25 Jan 2012 @ 5pm	<ol style="list-style-type: none"> 1. Attendance of Chair of York@Large & Chair of Learning City 2. Workplan
21 March 2012	<ol style="list-style-type: none"> 1. Third Quarter Monitoring Report 2. Workplan

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Learning and Culture Overview & Scrutiny Committee

JSNA Recommendations

Following the presentation of the 2010 JSNA to the Health Overview and Scrutiny Committee in January 2011 it was agreed that key recommendations would be highlighted to other relevant OSCs for consideration. The following summarises the recommendations that may relate to learning and culture:

Demography

- Plan at individual service level to explicitly include likely changes to the affected population to ensure that services are robust and sustainable.
- Commissioning plans should ensure that prevention, treatment and support services are accessible to all, regardless of ethnic background.
- All health and social care agencies should review their data collection and service processes as they relate to ethnic minority groups to ensure they can meet the needs of the increasingly diverse population.

Social and Environmental Context

- Work across all partners in the city to implement the Inclusive York's One City Strategy which aims to increase participation, engagement, cohesion, fairness and inclusion.
- Use the lessons from successful work to target areas of higher deprivation such as the Kingsway project to reduce inequalities within the city.
- Continue to encourage uptake of free school meals and support healthy schools schemes within those schools with the highest proportion of those eligible.
- Target all areas of high deprivation as identified by the developing Child Poverty Strategy, to ensure the right services are targeted in the worse areas of deprivation within York
- Build on York's role as a regional champion for homelessness to continue to develop services to support individuals and families into long term accommodation.
- Provide more specialist accommodation for young people linked to help with training and employment, and seek to provide more dedicated accommodation for teenage parents.
- Further reduce the number of young people not in education, employment, or training.
- Focus additional, targeted support on vulnerable children and young people; ensuring high aspirations and expectations are part of the culture and ethos of schools; increasing further the numbers attending targeted Parenting Programmes
- Concentrate our support for schools and for children on the few areas where performance is as not as strong as we could wish.

Lifestyle and Risk Factors

- Design stop smoking services to be easy to use by those who are most vulnerable, including pregnant smokers and those in routine and manual occupation groups.
- Use the Be A Star campaign to promote breastfeeding to those least likely to start, particularly younger mums.
- Develop programmes in the Children's Centres to include breastfeeding support, weekly under 1 drop-ins and healthy eating sessions.
- Promote physical activity through a variety of opportunities including the Just30 Good News Campaign.
- Develop opportunities to link health and physical activity services through Active York.
- Work in partnership to reduce the harm caused by alcohol and provide services to support harmful and hazardous drinkers.
- Promote awareness of the issues around alcohol and substance misuse recognising that young people will always take risks, but helping them to make positive choices.
- Target teenage pregnancy prevention work in hotspot wards and wards where teenage pregnancy rates are rising.
- Expand programmes to combat unwanted conceptions by developing specific initiatives to raise girls' self-esteem and boys' awareness of their responsibilities.
- Further promote good sexual health through high quality sex and relationships education in schools.
- Work with parents to give them the knowledge and skills to enable them to talk to their children about sex and relationships issues
- Work with partners to prevent childhood obesity by supporting healthy eating and physical activity.
- Continue to improve MMR vaccination rates to reach 95% in order to provide 'herd immunity' to protect those who cannot be vaccinated for medical reasons.

Burden of Ill-Health

- Continue to work to reduce the risk of factors of low birthweight and infant mortality including smoking in pregnancy
- Promote a safer city through the delivery of outstanding, integrated services by: embedding new ways of working, especially the Common Assessment Framework and the YorOK Child Index.

Client Groups

- Develop further the multi-agency co-located transition team with children with disabilities and strengthen multi agency working in the implementation of the York Charter for Disabled Children.

- Ensure the Aiming High for Disabled Children “Core Offer” is at the heart of our strategy to develop services for disabled children in York.
- Bring integrated health services closer to local communities through the implementation of the local response to the Bercow Report.
- Continue to prioritise Short Breaks for disabled children and their families.
- Contribute to the delivery of the ‘Our Promise’ to ensure that the multi agency focus on improving outcomes for children with disabilities is sustained
- Promote the emotional health of children and young people through the implementation and evaluation of the Targeted Mental Health Programme
- Work towards a whole family approach in protecting young carers from inappropriate caring.
- Work across the health and education sectors to increase awareness of methods to avoid pregnancy and sexually transmitted infections.
- Provide accessible, local screening facilities to reduce the impact and onward spread of sexually transmitted diseases.
- Work in partnership to increase support and choice during pregnancy and in the postnatal period.

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